
The Quincy Community Redevelopment Agency Board met in regular session on Tuesday, December 12, 2016 with Chairman Elias presiding and the following **present**:

Board Member Daniel McMillan

Board Member Andy Gay

Also present:

CRA Manager Regina Davis

Finance Director Ted Beaton

Call to Order

Chairman Elias called the meeting to order at 5:00 pm.

Approval of Agenda

Member Gay made a motion to approve the agenda. Member McMillan seconded the motion. Motion carries with a vote of 3-0.

Approval of Minutes

Member Gay made a motion to approve the November minutes with necessary corrections should there be any. Member McMillan seconded the motion. Motion carries with a vote of 3-0.

Financials

The financials were provided and show an ending balance of \$160,790.90 including City of Quincy payroll, purchase card expenses and other reimbursement costs. Member McMillan asked when TIF funds are expected and was advised by Finance Director Beaton that funds were expected today. This would be the entire amount, payment would not be in increments. Manager Davis also advised that the approximately \$230,000 reimbursement from the Department of State for the RD Edwards building expenses should be in by the end of the year.

**Board Member Sapp enters.
CRA Attorney Brown enters.**

Structural Repair (Hamilton Street)

Manager Davis recapped the history of this item, indicating that the recommendation is to not repair or inspect the property based on the attorney's opinion. Member McMillan made a motion to rescind the direction previous given to Manager and request that no inspection be made of the structure by Dewberry Engineering. Motion was seconded by Member Sapp. Motion carries with a vote of 4-0.

Monroe House @ Tanyard Creek

A draft lease with Linda Blackshear has been prepared, an estimate of repairs received, additional interest in occupancy from the QPD and questions regarding ownership and

responsibility have come up over the past few months. Manager is seeking direction as to whether or not the CRA should make repairs/renovations and serve as agent to the City in negotiation the lease. There was further discussion on the difference between repairs/renovations and maintenance. The attorney explained that statute allows rehabilitation but not maintenance and there are restrictions when it covers Police structures. Coverage on Police occupied buildings is allowed if the funding agencies are made aware. Both items, lease and renovations, will be forward to City staff as they are the owners of the building.

2009 Disaster Recovery Study

In 2009 the City of Quincy was declared a disaster area of the 2009 North Florida Flooding. A study was done and a plan developed by Hatch Mott MacDonald to address the needs and funding sources. This item will be placed on the agenda for the City commission meeting. Member Gay suggested a workshop on the first meeting in January.

COQ Housing Rehabilitation Liens

The manager was asked to identify homes which had been previously rehabilitated. During her search she identified 37 properties including five code enforcement liens, one satisfaction of lien and thirty-one housing rehabilitation liens. She also found that fourteen liens have been filed improperly. The information will be forwarded to the City Attorney for further action.

Other Business

None

Board Attorney Updates

- Has received most of the information requested on the Kelly Jr lot. Was in a program for abatement of hazardous material. Will forward this information to an environmental attorney.
- Has prepared a lease with Ms. Blackshear that he will disregard or forward to City Attorney
- Recommends that a lien be release on properties with lien over 5-years old.

Board Member Comments

Member Sapp – none

Member Gay – none

Member Dowdell – none

Member Sapp - none

Chair Elias – none

Adjournment – Motion to adjourn by Member Sapp, seconded by Member Gay. Meeting was adjourned at 5:45pm.