

The Quincy Community Redevelopment Agency Board met in regular session on Tuesday, January 12, 2016 with Chairman Elias presiding and the following **present**:

Board Member Daniel McMillan  
Board Member Keith Dowdell

**Also present:**

CRA Manager Regina Davis  
CRA Attorney Hubert Brown

**Call to Order**

Chairman Elias called the meeting to order at 5:10 pm.

**Approval of Agenda**

Member Dowdell made a motion to approve the agenda. Member McMillan seconded the motion. Motion carries with a vote of 3-0.

**Approval of Minutes**

Member McMillan made a motion to approve the November 10<sup>th</sup> minutes. Member Dowdell seconded the motion. Motion carries with a vote of 3-0.

Member McMillan made a motion to approve the minutes from the December 8<sup>th</sup> workshop. Member Dowdell seconded the motion. Motion carries with a vote of 3-0.

**Finance Report**

The finance report was reviewed. Member McMillan asked for clarification on payment to Pamela Harrison-Tribue, Connie Preston and Earlean Taylor. The manager explained that the meetings are no longer being taped and that Ms. Harrison-Tribue would be responsible for taking and transcribing minutes. Connie Preston is now responsible for picking up items from Bed, Bath and Beyond (Mr. Betton is no longer able). The check to Earlean Taylor was to cover expenses related to travel to the conference in Orlando. Member McMillan made a motion to approve the finance report. Member Dowdell seconded the motion. Motion carries with a vote of 3-0.

**CRA Manager's Report**

*Tax Increment Funds* – According to state statute funds are due to the City by the end of January. If this is not received on time, board members and our attorney will be notified.

*Façade Program Previous Application* – Per the request of Member Gay, the previous application is provided for review. The changes needed are also shown but a final is

not yet done. Member Dowdell asked for clarification in regards to the previous applicants that did not receive funding.

**(Member Brown arrives.)**

After a lengthy discussion on how this matter should be handle, no additional action was taken. All businesses will be eligible for this new grant cycle. Chair Elias asked for application in its final format. Member McMillan pointed out that this was an opportunity for additional renovations. Comments were also heard from business owner Brenda Holt, who explained how the renovations had already been done and she received no reimbursement. Attorney Brown stated that reimbursement for one business may lead to others also seeking reimbursement.

**(Member Gay arrives.)**

*Cunningham property* - This item was not on the agenda but added by Chair Elias. Ms. Cunningham and Ms. Rosetta were in the audience. The board discussed correspondence regarding this property and Ms. Cunningham's hesitation to move into the property. Her concerns were the gas line for her stove, ants found inside and a handicap ramp. Member Gay asked how this was presented to Ms. Cunningham originally. Manager Davis explained that Ms. Cunningham was told no gas lines would be installed. The county has agreed to reinstall the HVAC system and fix the broken windows. Chair Elias explained the reverter clause in the contract was removed as it was seen as unethical. Member Brown addressed her desire for a gas line because she had purchased a new gas stove. He felt that the gas line should be ran and pest control done also.

\* After further discussion and various options being but on the table, member Brown motioned to have the house treated for ants and to purchase an electric stove. Member Dowdell seconded the motion. Motion carries with a vote of 5-0.

\* Member Gay offered an addendum to the motion for a termite inspection and certificate for pest inspection. Motioned was seconded by member Brown. Motion carries with a vote of 5-0.

*Habitat for Humanity* – Manager Davis will meet with their representatives next week.

*Downtown Streetscaping* – The Historic Preservation Board has identified 3 people to work with the manager in designing a plan for downtown.

*Coca Cola Mural* – The person that created was contacted, he is retired but has agreed to submit a quote.

*RD Edwards Building* – The architect, Joel Sampson, reported that the revised plans should be ready by the end of next week. There have been many changes during this process; the grant will now only cover the exterior of the building. There is a June deadline and staff will evaluate the need to ask for an extension based on the progress of the work.

*Senior Energy Efficiency Program* – Round one of the program is complete with the exception of one home, which should be done by next week. The second round will go out for bids shortly.

**Attorney's Report**

NONE

**Board Comments**

NONE

**Adjournment**

Meeting was adjourned at 5:59pm.