

CRA Regular Board Meeting
CITY HALL
QUINCY, FLORIDA

September 8, 2015
4:30 pm

The Quincy Community Redevelopment Agency Board met in regular session on Tuesday, September 8, 2015 with Chairman Elias presiding and the following **present**:

Vice Chair Micah Brown
Board Member Daniel McMillan
Board Member Gerald A. Gay, III
Board Member Keith Dowdell

Also present:

CRA Manager Regina Davis
CRA Attorney Hubert Brown
Finance Director
Citizen Freida Bass

Call to Order

Chairman Elias called the meeting to order at 4:30 pm.

Approval of Agenda

Board Member Gay made a motion to approve the agenda. Board Member McMillan seconded the motion. Vote was 3-0.

Approval of Minutes

Board Member Gay made a motion to approve the August 11th minutes. Board Member McMillan seconded the motion. Vote was 3-0.

Finance Report

Board Member Gay asked for clarification on funds expended to Marvin Tribue. CRA Manager explained these funds were for services related to the Senior Energy Efficiency Program. She also stated that the contracts have been signed by the homeowners and work on the houses would begin in the next two weeks, with an expected completion day of 10 days thereafter.

Brumby Street Property

Discussion ensued regarding transferring ownership of CRA owned property, Annie Cunningham, on Brumby Street. The landowner currently resides at 610 – 7th Street. Based on a report from the Gadsden County Building Official and the city's building official, it is found that repairs would be estimated at \$32,574.50 on a property assessed at \$26,803. After discussion it was motioned by Board Member Gay to table this item until there is a Board meeting with all board members. Board Member McMillan seconded the motion. Vote was 3-0.

2015-2016 Proposed Budget Revisions

CRA Manager is asking to change operating category name from Streetscaping & Wayfinding Signage to CRA Economic Development Programs and to amend rollover funds in the amount of \$50,000.00 from Tanyard Creek to CRA Economic Development Programs. Board Member Gay offered a motion to make the name change request from Streetscaping & Wayfinding Signage to CRA Economic Development Programs. Board Member McMillan seconded the motion. Vote was 3-0. It was then motioned by Board Member Gay leave \$50K for rollover funds in the contingency fund and move \$40K to the CRA Economic Development Program. Chairman Elias seconded the motion. Vote was 2 -1.

Citizen Freida Bass expressed her concerns relating to the CRA budget and oversight issues. Stressed the importance of putting funds into economic development.

(Board Member Micah Brown arrived.)

There was a discussion on the relationship between the City of Quincy and the CRA. Adequate oversight is a concern. CRA Manager issued a letter indicating that she would no longer handle issues related to City owned properties

Motioned McMillian motioned that the CRA does not pull away from its duties Tanyard Creek, RD Edwards building or any other City owned properties within the CRA District. Board Member Gay seconded the motion. Vote was 5-0.

(Board Member Keith Dowdell arrived.)

CRA Manager Report

Update on Tanyard Creek: Fish and Wildlife for invasive species, running low. Look into matching funds, will discuss with City staff to see if these funds are available.

Working with Preble Rish regarding wayfinding signs and kiosk in Tanyard Creek. Will meet with DEP to review/approve the plans that have been prepared.

RD Edwards bldg: met with Joel Sampson who has met with Cook Brothers who is revising plans and the documents. Should be going out for bid this month.

Interlocal agreement: Atty Hubert Brown provided interlocal agreement on Friday which has been provided for review. This will be brought back at next meeting.

Revisited discussion on Brumby Street property. Board Member Micah Brown is in favor of allowing Ms. Cunningham to acquire the property. Board Member Dowdell asked that issued be tabled until additional information is found.

Attorney's Report

None

Board Comments

Member Dowdell: Agrees that City should provide oversight not dictate direction of the CRA Manager. We in turn should make every effort to provide supporting documentation as needed.

Member Gay: Wants to make sure that the CRA Manager is getting her direction from the Board and wants to maintain a good relationship with the City.

Member McMillian: Would like to see more funds (50/50 ratio) being utilized downtown. Projects at Tanyard Creek, RD Edwards bldg, streetscaping and painting of the stage

Vice Chair Brown: Would like the situation with the Brumby Street project resolved, he has met with Ms. Cummingham, seen the horrid condition of her house and would like to see her relocated.

Chair Elias: Would like to make sure there are contingency funds for unfinished projects and maintenance at Tanyard Creek. Feels that financial oversight is the responsibility of the City and that the CRA Manager is accountable for requested transactions.

Other Business

None

Adjournment

Board Member _____ made a motion to adjourn the meeting, Board Member _____ seconded motion. Meeting was adjourned at _____pm.