
The Quincy Community Redevelopment Agency Board met in regular session on Tuesday, November 14, 2017 with Chairman McMillan presiding and the following **present at roll call**:

Vice Chair Sapp Board Member Elias

Also present:

CRA Manager Regina Davis

Call to Order

Chairman McMillan called the meeting to order at 5:05 pm.

Approval of Minutes

Member Sapp made a motion to approve the minutes of the regular board meeting from October 10, 2017 with necessary corrections. Corrections were made to sentence on under the discussion portion of the financials; new sentence reads "Member Elias asked how long the façade grant program would run. The page numbering also needed adjusting. Member Elias seconded the motion. Motion carries with a vote of 3-0.

Member Elias made a motion to approve the minutes of the special board meeting from October 17, 2017. Member Sapp seconded the motion. Motion carries with a vote of 3-0.

Financials

According to the October 31, 2017 statement the beginning balance was \$262,228.83, there were zero deposits, six checks/debits as well as automatic withdrawals, in the amount of \$2,879.22. Interest paid \$10.69, leaving a balance \$259,360.30. There was discussion regarding the checks and balances for checks, p-card purchases and EFT. Finance Director Beason will review the register generated by the City to ensure it provides more detailed information.

Member Sapp made a motion to approve the financial report as provided. Member Elias seconded the motion. Motion carried with a vote of 3-0.

Member Gay enters.

Manager Contract – Attorney Brown was going to be presenting but is delayed due to a hearing. A copy of the draft agreement was provided. **It was motioned by member Sapp to table this item until Attorney Brown is present. Member Elias seconded the motion. Motion carried with a vote of 4-0.**

QCRA Office Lease – The language in the contract regarding the 60-day notice was removed at the request of the Chamber's Executive Director and the revised lease was provided. **Member Gay made a motion to approve the lease agreement with the**

Chamber of Commerce for the CRA Director extension of the lease. Member Elias seconded the motion. Motion carries with a vote of 4-0.

Budget Amendment Discussion

It was discussed during the workshop whether or not housing would be included in the budget because the carryover amount was less than anticipated. The board expressed the desire to have funds set aside for housing and is looking at reallocating funds from the catalyst project. Attorney Brown will advise the board if this is a line item change or if it requires a public hearing. Needs to know how much the board wants set aside in order to devise a plan. There was discussion on the \$20K due to the City from the previous fiscal year and its effect on fund balance. It was agreed that a criteria needs to be established for addressing housing concerns. The catalyst projects, Adams Street and Kelly property, also need to be addressed but a plan needs to be in place. No action beyond discussion was taken.

CRA Manager Updates

Manager Davis provided the 2018-19 funding list for Special Category Historic Preservation Grants. If the State approves funding up to \$12M the projects in Quincy:

#27	RD Edwards Building	\$450,000
#30	Arnett Chapel AME	\$225,000
#34	Quincy Opera House	\$220,000

will be included.

Revisit Manager Contract

Motion by Member Sapp to table the manager's contract until the next meeting when Attorney Brown can be present. Seconded by Member Elias, motion carries 4-0.

CRA Attorney Updates

Not present.

Board Member Comments

Gay – Supports the revitalization of the Adams Street properties but also wants to move forward on the Kelly property. Reiterated the need for a plan and feels that money should be allocated out of this budget for both projects.

Sapp – Feels there needs to be a plan for the Southside, need to address the Kelly property also. Advised members that the mother of advisory board member Pastor Morris has passed.

Elias – Suggests that the CRA identify areas for cleanup. Pointed out that although the repairs being made don't solve all the problems (serve as a bandage), it is seen as a blessing by the property owner. Improves quality of life.

Chair McMillan – None

Adjournment – *Motion to adjourn by Member Sapp, seconded by Member Gay, motion carries 4-0. Meeting adjourned at 5:54 pm.*