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The Quincy Community Redevelopment Agency Board met in special session on Tuesday, May 22, 2018 with Chairperson Sapp presiding and the following **present at roll call**:

Board Member McMillan, Board Member Harris, Board Member Dowdell,

**Also present:**

CRA Manager Regina Davis, Attorney Brown

**Call to Order**

Chairperson Sapp called the meeting to order at 4:30 pm.

Manager Davis - During the last board meeting staff was directed to contact the three boards, Quincy Main Street, CRA Advisory Board and Historic Commission, who previously provided input regarding the choice of trees for the downtown area and to come back to the board within a two week time period, with their thoughts on tree options taking into account the recommendation from Mr. Tarmey of the shumard oak..

**Board Member Gay enters.**

Manager Davis reported the following response from the organizations involved in picking trees for downtown: The Historic Commission wants to stick with the single trunk crepe myrtles. Main Street deferred to/agreed with whatever choice is made by the Historic Commission. The Advisory Board recommends the single trunk crepe myrtles that grow no larger than 20 feet in height and recommended an increase in the budget not to exceed an additional \$16K. The CRA advisory board's motion included that the CRA would not be responsible for maintenance or replacement of the trees.

**Discussion:**

Member Dowdell asked if the height restriction will change the price; does not want to spend more than the \$40K allocated. Mr. Piawah does not feel the size of the tree will impact the cost. Asked who will be responsible for maintenance?

Chair Sapp agrees that \$56K is too much and that they need to look into ways to reduce this number including reducing the number of trees and rebidding.

Member Harris said the board may want to reconsider if maintenance and replacement have not been planned for.

Member Gay – Asked if the cost of the trees on S. Adams could be removed from the bid and included in the \$250K allocated for that project? Did not want the trees to cover the business canopies. Can we rebid to get additional pricing? Let's stay within the \$40K allocated.

Member McMillan said the board may want to reduce the number of trees to get within the budget since the bid was per tree; may not need to rebid.

Bernard Piawah – Will look at the plan and make a recommendation on how to reduce the cost; suggest letting the trees remain that are in good condition and replacing the others, at least until other funds are available.

Member McMillan – Does not want the board to be in a hurry to get this done, if they are planted now half will die. Suggests that staff return with a plan that shows what downtown would look like with that per tree number and within the budget.

Chair Sapp – Recapped the concern about planting trees this time of year; pointing out that it is not likely that this project can be completed by the end of the fiscal year.

Member Dowdell suggested that the \$40K could be used for the housing program and asked about other funds that have been carried over from previous years and need to be spent.

Manager Davis indicated there are \$350K budgeted for catalyst projects, \$40K for the downtown trees, which needs to be spent. Of the \$350K, \$250K is for the S. Adams Street project and nothing specific was established for the \$100K, the assumption was that it would be used on the Kelly lot.

Neither the manager nor attorney were sure of the exact amounts that have been carried over and when the deadline is to spend them. Statute says that funds carried over have to be spent within three years for the item they are earmarked for.

**Member Dowdell motioned that once the manager and attorney determine what money we have to use by the end of the year, that those funds be used for a roofing project. Seconded by Member Harris.** Discussion: Member Gay favors the roofing program but would like a dollar amount. He also stressed the importance of moving forward in some fashion with the removal of concrete/asphalt from the Kelly lot, which is in line with the plans for that area. Manager received a quote from the company working there during the remediation, of \$66K to remove the concrete from the Kelly lot. Member McMillan doesn't think that the process of using the applicants who previously qualified for the SEEP program is fair but does approve of the roofing program. **Motion and second amended that this amount will not exceed \$80K. Motion passes with a vote of 4-1 with Member McMillan voting against the motion. It was clarified that the applicants would be those applicants from the SEEP program who have already been screened and needed roofs but roofing was not a part of the program at that time.**

What's next? Manager Davis will meet with staff to look at the plan to see what trees can be weeded out.

**Adjournment – Motion by Member Dowdell to adjourn, seconded by Member Harris, motion carries 5-0. Meeting adjourned at 5:10.**