
Virtual meeting via ZOOM. The meeting ID was provided to the public.

Call to Order

Chair Hannigon called the meeting to order at 6:02pm.

The Quincy Community Redevelopment Agency Advisory Board met in regular session on Tuesday, May 5, 2020 with following present at roll call: Member Faircloth, Member Milton-Jackson, Member Demous

Motion by Member Milton-Jackson to excuse Member Ware's absence, seconded by Member Demous, motion carries 4-0.

Also in attendance:

Manager Nixon, Attorney Brown, Admin Pam Tribue

Member Green joins the meeting.

Approval of Agenda

Motion by Member Milton-Jackson to approve the minutes with necessary corrections if needed, seconded by Member Faircloth, motion carries 5-0.

Approval of Minutes

Motion by Member Milton-Jackson to approve the minutes with necessary corrections if needed, seconded by Member Demous, motion carries 5-0.

Attorney Brown joins the meeting.

Financial Report

According to the April 30, 2020 statement the beginning balance was \$377,556.88, there were no deposits, nine checks/debits in the amount of \$59,211.67, interest paid \$14.83, leaving a balance \$318,360.04. The manager went over the specifics of all checks and debits. *Motion by member Faircloth to approve financial statement, seconded by Member Milton-Jackson, motion carries 5-0.*

The Manager also mentioned there will be a need for a budget amendment, which he will present to the board after meeting with the Finance Director.

CRA Manager Updates

Meeting with businesses – A Zoom meeting was held with businesses in the CRA District to discuss the situation with COVID 19, the City's handling of it and the concept of re-opening. Although there is no rush to reopen, the thought is to get input from those directly affected. It was hosted by Mayor Pro-Tem Harris. There were some specific outcomes the he feels may have some implications as we develop a way to reopen, while ensuring it is done in a responsible fashion, in line with all governing agencies.

Member Faircloth was in attendance and indicated that it was a good meeting. As a business person it is costing him money, he hasn't collected rent for this being the second month, as he feels he charge rent when the business can't open. Feels the re-opening should be done

carefully and in stages with what the Governor orders. Need to comply without being overly zealous. Waiting on the results of Georgia's reopening, should see something in the next 10 days.

The intent is to hold these meetings on a regular basis, Manager Nixon will share this schedule when prepared.

Audit – The City is undergoing an audit and the CRA is a part of that. Per Florida legislation there were some changes that require the auditors to issue a letter of compliance as it relates to the legislation. The findings from the auditor did not say the CRA was not in compliance but did say that we did not demonstrate that we had our compliance properly to the County. So he is working has to address this in the form of a review. Another finding is that the CRA at the end of the fiscal year, must discuss how it plans to use any funds that are carried over to the subsequent year. Although this board as well as the regular board participated in budget workshops and there was general discussion on carrying money forward. The auditor has emphasized that we need to site a specific amount for specific projects those funds will be used for. In our case this is about \$278K, which will be taken before the board for a budget amendment. He is working with the Finance Director to prepare the necessary document(s).

Attorney Brown pointed out the past this has been done but could not recall this previous year specifically. He disagrees with the auditor as for the law requiring that (he doesn't think it does) but will move forward to make sure the board is in compliance. Manager Nixon mentioned that he will do a better job of demonstrating compliance.

CRA Attorney Updates

Further elaborated on the requests from the auditors, he has contacted the bank on the documents requested and they will forward via email tomorrow.

Advisory Board Member Comments

Member Faircloth – None

Member Demous – None

Member Milton-Jackson – None but encouraged everyone to be safe during this time and follow the social distancing guidelines.

Member Green - None

Chair Hannigon – None but thanked everyone for making themselves available to participate in the meeting as life in general has been an adjustment for all of us. Appreciate this adjustment also so that we can continue the business of the CRA. Thanked the Manager for all the things going on behind the scenes that probably none of us are even aware of.

Pam Tribue wished all the mothers a Happy Mother's Day.

Motion to adjourn by Member Faircloth, seconded by Member Milton-Jackson, motion carries 5-0.

Meeting adjourns at 6:47pm.