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Virtual meeting via ZOOM. The meeting ID was provided to the public.

### **Call to Order**

Chair Harris called the meeting to order at 5:02pm.

The Quincy Community Redevelopment Agency Regular Board met in regular session on Tuesday, September 8, 2020 with following present at roll call: Member Bass-Prieto, Member Sapp

*Motion by Member Bass-Prieto to excuse Member Dowdell and Member Candidate, seconded by Member Sapp, motion carries 3-0.*

### **Also in attendance:**

Manager Nixon, Attorney Brown, Admin Pam Tribue

### **Approval of Agenda**

*Motion by Member Bass-Prieto to to approve the agenda as written, seconded by Member Sapp, motion carries 3-0.*

### **Approval of Minutes**

*Motion by Member Bass-Prieto to approve the minutes of August 3, 2020, seconded by Member Sapp, motion carries 3-0.*

*Motion by Member Bass-Prieto to approve the minutes of August 11, 2020, seconded by Member Sapp, motion carries 3-0.*

### **Member Candidate joins the meeting.**

### **Financial Report**

According to the August 31, 2020 statement the beginning balance was \$301,427.21, there were no deposits, twenty-two checks/debits in the amount of \$30,682.57, interest paid \$11.23, leaving a balance of \$270,755.87. The manager went over the specifics of all checks and debits. *Motion by Member Sapp to accept the financials as provided, seconded by Member Bass-Prieto, motion carries 4-0.*

### **CRA Manager's Report**

FY 2021-21 Proposed Budget Review/Catalyst Projects – Manager Nixon provided an overview of the budget noting there was no functional increase in it. Total budget is \$564,973. He then covered potential catalyst projects.

- Senior Energy Efficiency Program (roofing) - Staff purposes the re-implementation of the senior roofing program
- Downtown District Matching Paint Grant – Staff requests authorization to develop and implement a matching grant paint program to assist building owners paint their facades
- Hwy 90 corridor beautification – this funding will assist with the beautification of the stretch of Jefferson Street between downtown and Pat Thomas Parkway
- R2P2 Festival Block Concept – Seeking authorization to explore the establishment of select traffic and corner features to establish the Festival Street concepts shown in the

R2P2 plan. This would be done in conjunction with Quincy Main Street, the Chamber of Commerce and Hola Gadsden.

- Monroe Street Façade Program – Develop and implement a plan to improve the facades of the four buildings facing South Monroe Street; this would complement the work previously done on South Adams Street.

#### Franklin/Adams Redevelopment

- Lighting – Manager Nixon is still in discussion with the City's Electrical Department regarding the two options available. *Action item: This information will be forwarded to the board as soon as it is received.*
- Sod – Staff continues to work with City staff to find a solution that is economical and efficient. Previously received an estimate of \$26K. Public Works has aerated the ground twice as well as reseeded. Member Bass-Prieto suggested doing a soil sample through the Extension Office and Member Sapp repeated her suggestion to call a local nursery for assistance.

#### **Member Dowdell joins the meeting.**

Tanyard Creek Park Sign – Former Advisory Board Member Earlean Taylor brought to the Manager's attention that a sign was no longer there and would like to see it replaced. It showed the members of the regular and advisory boards at that time. The advisory board approved the replacement of the sign but suggested improving the quality of the sign. During discussion it was mentioned that Parks and Recreation is in the process of updating all park signs for consistency, durability and quality. *Action item: Manager Nixon will contact the Parks & Rec Director to see what is being ordered and if there is a need to get an additional sign.*

Attorney Brown noted that the board would need to Notice the Final Hearing of the budget and the budget needs to be adopted prior to September 14<sup>th</sup> to allow for the 15 day notice. The final budget needs to be approved prior to the October 1<sup>st</sup> deadline. The board agreed to forward any questions/recommendations to the manager and hold a special meeting to adopt the budget on Thursday, September 10<sup>th</sup> at 5:30pm, pending confirmation of Member Dowdell's attendance.

Economic Development Zoom Meeting – Chair Harris and the manager hosted a zoom call with small businesses who received the Mom and Pop grant. The manager shared business assistance resources, Stacey Hannigon (Health Dept) summarized COVID-19 Response and Economic Vitality activities coordinated by the Dept of Health and the floor was then open for discussion. Business owners requested that the City of Quincy explore ways to create more programs to support local small businesses. The Chair would like to continue the dialogue with small business owners monthly and welcomed the other members to join.

**CRA Attorney Comments** – Nothing further beyond the comments regarding the budget.

#### **Board Member Comments**

**Member Bass-Prieto** – Mentioned that downtown murals was on the agenda but not covered. Manager Nixon explained that there was a last minute issue and will be brought up at a later time.

**Member Candidate** – None

**Member Dowdell** - None

**Vice Chair Sapp** – None

**Chair Harris** – None

*Motion to adjourn by Member Sapp, seconded by Member Candidate, motion carries 5-0.*

**Meeting adjourns at 5:58pm.**