

### **Call to Order**

Chair Hannigon (via phone) called the meeting to order at 6:00pm.

The Quincy Community Redevelopment Agency Advisory Board met on Tuesday, January 5, 2021 with the following present at roll call: Member Faircloth, Member-Elect Flores

### **Also in attendance:**

Manager Nixon, Attorney Brown, Admin Pam Tribue, Staff Jazzman Simmons

**Approval of Agenda and Minutes** were tabled due to lack of quorum but were provided for board review.

### **Manager's Updates**

#### Finance Update

The manager reported a beginning balance of \$192,736.94, deposits of TIF funds from the City and County \$178,934.12, checks/withdrawals \$68,590.25, \$12.13 in interest payments, ending balance of \$303,092.96. The manager noted there was a \$35K payment for non-CRA expense that he is working with the Finance Department to resolve.

Energy Efficiency Program – This is the current program that removed the senior requirement, there were no income limits and the budget is \$100K. Eleven of the twelve applications meet the minimum eligibility criteria. Three roofing contractors submitted estimates with two of the three licensed and qualified to replace roofs. The board approved Chariot Construction as the contractor, to date four of the eleven roofs are done.

Low-Income Energy Efficiency Program – This is the newest program for additional roofs. There is a \$50K budget and will target low-income home owners based on the HUD income standard. The application process is open and three applications have already been received.

#### Window Clings and Portable Murals

In an effort to camouflage empty buildings downtown, the manager is looking into window clings. He will meet with a local provider next week to get a better understanding of what is offered and the associated costs. Member Faircloth has used another vendor in Tallahassee that he found to do great work and at a great price. Attorney Brown asked if designing the clings would have to be approved by the Historic Preservation Committee. The manager responded that it definitely need to be approved by the Historic Preservation Committee as well as the property owner(s). As it stands right now the property owners would not be responsible for any portion of the cost. Unsure how many will be done, this will be based on the budget. There was also discussion about doing areas beyond the downtown corridor.

Portable murals were also discussed and the manager will be getting additional information and pricing on those as well.

Commercial Roof Replacement – The Manager presented information on commercial programs in the State. Currently, there are no commercial roofing programs available at the state or local level. The Manager believes that most businesses or commercial property owners budget

maintenance and repairs as part of their normal process or that many have the ability to borrow money needed to pay for roof replacements.

The manager added that funds from the stalled Kelly Lot Redevelopment project could be used to “seed” the commercial roofing program if authorized by the QCRA board.

#### Fence Replacement GF & A

The manager received an additional quote from Star House RDL Remodeling LLC, which is significantly lower than the previous quote. Public Works will be contacted regarding removing the fence. **Action Item: Manager Nixon will forward pictures of what the proposed fence will look like.**

#### R2P2

Focusing on replicating some strategic blocks that will allow for rest areas and beautification elements as we as the festival concepts to aide in events. The manager is working on getting estimates on several of these items.

Espositos and Tallahassee Nurseries will come out to provide recommendations and quotes on “parklet” areas.

Washington Street Festival Elements- The CRA Manager will work with an architect and landscape consultant to secure ideas on the types of movable planters that can be used to provide street barricades for events.

Member Faircloth suggested contacting the UF/IFAS Center who is doing research on dryscape. Perhaps a partnership can be formed.

**Action item: The manager will follow-up with Public Works regarding access to the water spigot for Member Faircloth.**

Downtown Painting Project – Has identified eleven spaces around the square and received quotes. Padgett’s Jewelry is scheduled to be the first building to be painted as it is on the main thoroughfare and stands out since the mural was done. Some of the funds for this project may be used to support the commercial roofing project.

Chair Hannigon asked Attorney Brown if there are legal ramification related to exposing the names of possible applicants for the commercial roofing program. Attorney Brown responded that he did not foresee any legal ramifications. However, he could understand how any confidentiality concerns expressed by program participants.

Chair Hannigon leaves meeting at 7:15 for a prior commitment.

#### **Board Member Comments**

***Member Faircloth*** – None

***Member Flores*** – None

**CRA Attorney Comments** - None

**Meeting ends 7:17pm.**