

Call to Order

Chair Hannigon called the meeting to order at 6:00pm.

The Quincy Community Redevelopment Agency Advisory Board met on Tuesday, October 26, 2021 with the following present at roll call: Member Milton-Jackson, Member Ware

Member Faircloth was unable to attend due to sickness and Member Flores also called to indicate he was unable to attend.

Also in attendance:

Manager Nixon, Attorney Brown, Admin Pam Tribue

Approval of Agenda

Motion by Member Milton-Jackson to approve the agenda as printed, seconded by Member Ware, motion carries 3-0.

Approval of Minutes

The minutes from of December 2, 2021 Joint Meeting and January 13, 2022 Regular Board meeting were provided for informational purpose only.

Manager's Report

Board Terms - The board discussed the terms of current and past members. There is a desire to recognize members who have served for extended amount of time. Admin Pam Tribue will compile a list of the appointment dates for all board members including Member Green, for next weeks meeting with the regular board.

Joint Workshop Schedule – In preparation for the joint meetings with the regular board, the manager suggested the board zero in on a policy or project they would like to discuss. Meetings are scheduled for March, May, August and November, all of which have five weeks.

Hometown Revitalization Grant update – The State retained another person to work on the grant. He has submitted "Delegation for Authorization" for the City Manager and himself. Expecting response in the next couple weeks. Dr. Nash, who was previously identified as a candidate for Compliance Consultant, has withdrawn her name as she is currently serving as Interim City Manager. The manager is seeking recommendations of other applicants from the Department of Economic Opportunity and Compliance. He has drafted a job description for Human Resource as well as they will handle the hiring process.

Other

The manager is accepting application for both programs, roofing and energy efficiency. Bids were received for the roofing program but no contracts have been approved. The three contractors have been asked to provide additional bids that reflect pricing for metal and shingle roofs. Because some of the roof are large and may go over \$10K, the manager and attorney will work with City staff to update the City's purchasing policy. The way is reads now sealed bids would be required for amounts over \$10,000.

CRA Attorney Comments

He has been in contact with the City Attorney regarding the possible changes to the purchasing policy.

Board Member Comments

Member Ware - None

Member Milton-Jackson – None

Chair Hannigon - None

Motion to adjourn by Member Ware, seconded by Member Milton-Jackson, motion carries 3-0.

Meeting ends 6:55pm.