CRA Advisory Board Meeting
City of Quincy Commission Chambers — August 4, 2025
404 W. Jefferson Street - Quincy, Florida — 6:00 pm

Call to Order
Chairperson Flores called the meeting to order at 6:04 pm.

Roll Call
The Quincy Community Redevelopment Agency Advisory Board met on Monday, August 4, 2025, for a special meeting with the following other members present: Member Rahman, Member Ware, Member Smith and Member Elmore.

Also in attendance:
Manager Forehand, Attorney Brown, Transcriptionist Pamela Tribue

Approval of Agenda
Motion by Member Smith to approve the agenda, seconded by Member Ware, motion carried 5-0.

Old Business
<u>Programs and Projects Update</u>
Manager Forehand provided the list of priority areas by district.

Member Ware inquired about applications from the County SHIP office. The manager indicated that she received two applications from the County; one of the applicants is deceased and the other is included.

Motion by Member Elmore to approve the priority areas by district, seconded by Member Smith, motion carried 5-0.

<u>Community Policing Program</u>
Manager Forehand stated another item that needs to be reviewed/approved before taking it before the regular board is the community policing program. It is proposed to grant the police department up to $100,000 to cover the cost of 2 or 3 cameras and one police officer. This officer will be assigned to the CRA to youth engagement/crime prevention and community policing. She shared a proposal from Police Chief Hill for the cost of cameras for the CRA District and he estimated the cost for an officer would be around $65,000. Additional specifics can be found in the CRA Plan.
Discussion included:

- Job description
- Who would the officer work for?
- Would this program interfere with other programs/projects?

Attorney Brown asked if the price quote was sent out for bids? Reminding the board that they must follow the City's purchasing policy. The manager clarified that the information provided was an old quote that Chief Hill provided to the City Commission, he just wanted to provide pricing.

Member Elmore asked about how the expenditures are handled. The manager explained that invoices would come to her for approval and to Finance for payment. Attorney Brown verified that expenditures have to be for activities within the CRA District.

Member Elmore would like to look at other options if this has not already been done.

Motion by Member Smith to approve the funds in budget for the community policing and cameras, pending review, seconded by Member Rahman

Discussion: There was still confusion as to what the manager needed and what the board was approving.

Motion and second were withdrawn.

Motion by Member Smith to approve the catalyst project budget presented, seconded by Member Rahman, motion carried 3-2 (Members Ware and Elmore vote no).

The board explained that they would like more details about the Community Policing program, including exploration of other options and creating a job description.

Manager Forehand explained that the other things that are part of the catalyst projects. The board needs to have the pre-applications approved. She provided the applications which have been redone along with the criteria and a flyer that will be distributed to the community. At this time, it is unsure if the application will or will not be used. The thought is that there would be one application for both programs.

Motion by Member Elmore to accept the applications as written to include the criteria as presented, seconded by Member Rahman, motion carried 5-0.

<u>Financial Statements</u>
Manager Forehand provided the financial statements and bank statements as of June 30, 2025, for informational purposes only.

<u>2025-2026 Proposed Budget</u>
The manager asked the board to review the proposed budget and be prepared for a special meeting/workshop to discuss it further.

Motion by Member Elmore to table the proposed 2025-26 budget and schedule a workshop to discuss, seconded by Member Ware, motion carried 5-0.

<u>Board Member Term in Office</u>
Manager Forehand provided the board with the terms of all five board members appointed by commissioners. The terms of the at-large members were to be figured out by the attorney. Attorney Brown deferred to the statute for at-large members but will do further research.

<u>Audience Comments</u>
Regina Davis

- Pointed out that the audience still does not get any information.
- Handouts given out at the meeting and not in advance. This does not allow the board to review and understand prior to the meeting.
- Community Policing was approved for $100,000 at the September 27, 2024 meeting. Tonight’s efforts seem to be a duplication.
- Asked if the new application/criteria will be resent to all applicants.
- Asked how the priority areas by districts will flow.

There was discussion between the manager, board members and Ms. Davis as to whether the board must respond to her questions/comments. The manager explained that the board nor she has to respond.

- Ms. Davis' concern is that the board is not mitigating risks by changing the program/criteria without notifying applicants. This can be challenged.
- A recommendation regarding community policing is to hire a security firm to do the job. As it stands it is unknown if these funds will continue to be available so hiring a full-time person may not be the best choice.

Chairperson Flores was excused from the meeting to attend another engagement.

Under the direction of the attorney. *Motion by Member Smith to appoint Member Ware as the chair pro tem, seconded by Member Raham, motion carried 4-0.*

Regina Davis cont.

- Confirmed that this is a special meeting. Yes. Asked Attorney Brown if any of the items discussed tonight were not on the agenda. When asked about the applications specifically and where they fit in on the agenda, the attorney explained the applications are a part of the Programs and Projects.

Member Comments

Member Rahman – Asked the manager and attorney if they should consider addressing audience comments/questions in efforts to answer or resolve issues. Attorney Brown said it is okay to respond but not a requirement. Member Ware feels that they should respond out of respect.

Member Elmore – Dittos comments by Member Ware.

Member Smith – Asked if the board can get the meeting information in advance and have additional copies available for the audience. The manager explained that in this case there was a meeting on Thursday and in preparation for today's meeting there was not enough time to send the package out in advance.

Member Ware expressed her appreciation to Ms. Regina Davis who has a lot of experience and knowledge with CRAs. She is definitely benefiting from her knowledge.

Transcriptionist Tribue will poll the board for a good date for the workshop.

Adjournment

Motion to adjourn by Member Gainous, seconded by Member Smith, motion carried 4-0.

Meeting adjourned 7:23 pm